

FALL/WINTER 2019-20 NEWSLETTER

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# Mayor's Address to the City of Bethlehem



Robert Donchez, Mayor

*Hello Residents,*

Thank you for taking the time to read the City of Bethlehem's newsletter, 2019 Fall/Winter edition.

The City of Bethlehem has recently embraced a more modern approach to help residents contact city services by unveiling the new Bethlehem Service Center. The service center was launched in July to help residents reach the proper departments with any questions or concerns through multiple means of contacting the new non-emergency center; phone, email, City website or the brand new service center application that can be downloaded to all devices. A further look at the center will follow in the next few pages.

The City's website has been undergoing construction to become more user friendly, keep a look out for the new site.

Over the summer, the City unveiled the gray-slate Vietnam KIA memorial, honoring Bethlehem residents who were killed in action in Vietnam along with a memorial on the Greenway dedicated to former Mayor Robert Pfeifle. Richard Stiles, who married Mayor Pfeifle's Granddaughter, paid for the monument and it's installation.

While we may be dusting off the snow boots and shovels, there are still plenty of events hosted in the City to look forward too.

In addition to our recreation activities, Mayor Donchez's Open Door sessions will continue to be hosted the second Monday of every month.

Mid-term elections will also take place this November. For information on polling location and voting times, call the County Election office or visit Lehigh and Northampton County websites.

Thank you for taking the time to enjoy our newsletter, we look forward to a safe school year and happy holiday season.



Vietnam KIA Memorial



Mayor Robert Pfeifle Memorial

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# City Council of Bethlehem

## CITY COUNCIL MEMBERS:

Adam R. Waldron, *President of Council*

*(The Council President is ex-officio and non-voting member of all committees except in case of a tie.)*

Bryan G. Callahan

Michael G. Colón

Grace Crampsie-Smith

Olga Negrón

J. William Reynolds

Dr. Paige Van Wirt

Contact your Council Member directly through the Council webpage on the City's website: [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov)

## Bethlehem City Council Meetings Now Streaming Live on YouTube

- **City Council Meetings** can now be viewed LIVE while the meeting is taking place or at your convenience after the meeting on the City's website at [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov).
- Go to **Quick Links** and click on City Council meeting agendas and documents. To view a live meeting, click on the link at the top of the page titled "View Live Stream City Council Meetings."
- The meetings are also available on **YouTube** at "City of Bethlehem Council" channel.
- City Council meeting agendas, agenda documents, minutes and audio recordings are also available on the City's website.
- City Council Meetings are held on the **first and third Tuesday of each month at 7 p.m. in Town Hall.**

## 2019 CITY COUNCIL MEETING DATES:

September 3rd & September 17th

October 1st & October 15th

November 6th\* & November 19th

December 3rd & December 17th

\*Wednesday, November 6 due to November 5 (General Election Day)

MEETINGS ARE HELD AT 7 P.M., 10 EAST CHURCH STREET, TOWN HALL



## Lehigh Valley proudly hosts the 2nd Annual Pennsylvania Latino Convention

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# THE NEW BETHLEHEM SERVICE CENTER

The Bethlehem Service Center has been created to help ease the process for residents to stay in touch with non-emergency city services. The BSC functions with 10 full time operators who are available for assistance 24 hours a day, 7 days a week, 365 days a year. The City Hall located service center also focuses on non-emergency police operations, the monitoring of city-wide surveillance cameras, assisting during special events like Musikfest and Celtic Classic and monitoring City Hall security. A new customer service number has been assigned to the BSC for non-emergency issues (610) 865-7000.

Examples of “non-emergency” issues in need of service may be: water or sewer problems, pot holes that need to be repaired, etc. The BSC can also provide assistance to any City of Bethlehem resident that may have questions or concerns that need to be addressed.

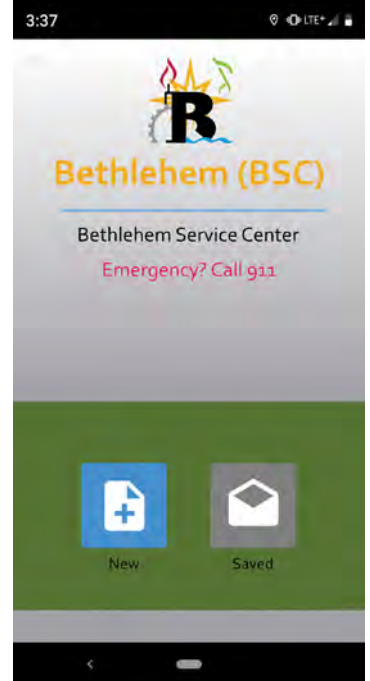
There are four ways to contact the Bethlehem Service Center for non-emergencies:

- **(610) 865-7000:** can be reached by house phone line or by cell phone. This will dial directly into the BSC for non-emergency questions/city inquiries or city services.



- **Bethlehem Service Center App:** available to download for most cell phones and tablets on either the Play Store or the App Store on your device and search for “Bethlehem Service Center” or “City of Bethlehem” under Apps.
- **E-Mail:** The BSC can also be reached at the following e-mail address, [bethlehemservicecenter@bethlehem-pa.gov](mailto:bethlehemservicecenter@bethlehem-pa.gov)
- **City of Bethlehem Web Page:** By submitting a service request through the City of Bethlehem’s “MY ACCOUNT” Portal.

**Remember in the event of any type of emergency DIAL 911**



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**esu.edu**

**Lehigh Valley Center**  
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Bethlehem, PA  
610-419-0316



# Fire Department



As the warm air of summer leaves us, cold air forces us to heat our homes. Some households rely on space heaters when the occupant wants to just take the chill out of the air or add a boost to the main heating system during those really cold days.

When using an electric heater in a household, follow the recommendations below to maximize safety:

- Place the heater on a flat surface. Make sure it has a tip-over shut off switch.
- Keep young children away from the space heater.
- Never use an extension cord to power the space heater.
- Keep the heater at least 3 feet away from combustible materials.
- Space heater should be turned off when you leave the room or retire to bed.
- Only use a laboratory tested space heater.



The City of Bethlehem Fire Department offers free smoke detectors and will install them at no cost for all single family residential homeowners of the City of Bethlehem while supplies last. To request a smoke detector installation, call (610) 865-7140 during City Hall hours or visit the Fire Department webpage on the City website.

## ***Welcome Bethlehem's Newest Firefighters:***

Thomas Hart, Kevin Burnett, Michael Kerckmar, Sean McCormick and Logan Sawka.

## YOUR BETHLEHEM PLUMBER



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# Smoke Alarms

Working smoke alarms save lives. However, people who are deaf or hard of hearing may not be able to depend on the traditional smoke alarm to alert them to a fire.



## for People who are Deaf or Hard of Hearing

Install smoke alarms in every bedroom. They should also be outside each sleeping area and on every level of the home. For added safety, interconnect all the smoke alarms. If one sounds, they all sound. This gives people more time to escape.

### SAFETY TIPS

- Smoke alarms and alert devices are available for people who are deaf or hard of hearing.
- Strobe lights flash when the smoke alarm sounds. The lights warn people of a possible fire.
- When people who are deaf are asleep, a pillow or bed shaker can wake them so they can escape. The shaker is activated by the sound of a smoke alarm.
- When people who are hard of hearing are asleep, an alert device that uses a loud, mixed, low-pitched sound can wake them. They may find a pillow or bed shaker helpful. These devices are triggered by the sound of the smoke alarm.
- Research the products and select the ones that best meet your needs.

### WHERE TO FIND EQUIPMENT

Search home improvement store websites or use a general search engine to look for strobe light smoke alarms. BRK/First Alert, Gentex, and Kidde brands offer this type of smoke alarm. Find smoke alarm accessories such as pillow or bed shakers, transmitters, and receivers at [lifetonesafety.com](http://lifetonesafety.com), [safeawake.com](http://safeawake.com) and [silentcall.com](http://silentcall.com). Choose devices that have the label of a recognized testing laboratory.

### FACT

Home fire sprinklers keep fires small. This gives people more time to escape in a fire.

**AND DON'T FORGET...**  
Test all smoke alarms at least once a month using the test button.



**NATIONAL FIRE PROTECTION ASSOCIATION**  
The leading information and knowledge resource on fire, electrical and related hazards

[nfpa.org/disabilities](http://nfpa.org/disabilities) • [nfpa.org/education](http://nfpa.org/education) ©NFPA 2017



# Police Department

## Police Officers fitted with Body Worn Cameras.

In 2017, the Bethlehem Police Department began exploring the idea of outfitting its officers with Body Worn Cameras (BWCs). The department has long fostered a positive relationship with the community it serves. The driving force behind the department's desire to outfit officers with BWCs was the continuation of its progressive embrace of technology and modernization of its police force.

The department received notification in early 2018 that it was awarded an \$89,000 grant from the Department of Justice (DOJ) for the purchase of BWCs. This created a partnership between the department and the DOJ for the duration of BWC project in the City.

The department sent officers to Washington D.C. to participate in the National Body Worn Camera Conference to learn about the various issues other departments have faced, their mistakes, and their successes. With that information intact, our officers worked to create a BWC policy to dictate the use of the BWCs by department officers. Several community groups were solicited for input during policy development.

Equipment tests and evaluations of a variety of BWCs commenced in May of 2018. The department spent the remainder of the spring and summer that year using multiple devices manufactured by multiple vendors. In the case of BWCs, the officers were not only testing the hardware but also the software that replays the videos once events are recorded. Issues encountered by officers using the test devices helped the department decide which BWC best fit the department's needs.

The officers selected the Motorola Si500. This device combines a BWC, remote speaker microphone, and smart interface into one device. All officers assigned to the department's patrol division have been assigned a BWC. The BWCs have been deployed into the field. These cameras will complement the in-car cameras that have been in place for a few years. Together both systems will work to document police/citizen encounters. The department is excited to be moving forward with this project and bringing the department to the forefront of current technology aiding our mission in providing the best police service to the citizens of Bethlehem.

**BETHLEHEM POLICE**  
Assisting in Recovery  
**BPAIR**

For people seeking treatment for substance use disorders and their friends, families and caregivers



- ✓ Call BPD at 610-865-7187
- ✓ Ask an officer for help
- ✓ Walk into police headquarters

The police department will arrange for a professional to complete a drug and alcohol intake & assist with finding a treatment facility for those seeking help





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## CITY OF BETHLEHEM EMS RECEIVES AMERICAN HEART ASSOCIATION'S AWARD



*Mission: Lifeline's EMS recognition program recognizes emergency medical services for their efforts in improving systems of care to rapidly identify suspected heart attack patients, promptly notify the medical center and trigger an early response from the awaiting hospital personnel.*

The City of Bethlehem is dedicated to providing optimal care for heart attack patients," said EMS Director Thomas Decker. "We are pleased to be recognized for our dedication and achievements in emergency medical care efforts through Mission: Lifeline."

The City of Bethlehem has received the American Heart Association's Mission: Lifeline® EMS Gold Plus Award for implementing quality improvement measures for the treatment of patients who experience severe heart attacks.

Every year, more than 250,000 people experience an ST elevation myocardial infarction (STEMI) the deadliest type of heart attack caused by a blockage of blood flow to the heart that requires timely treatment. To prevent death, it's critical to restore blood flow as quickly as possible, either by mechanically opening the blocked vessel or by providing clot-busting medication.

"EMTs and paramedics play a vital part in the system of care for those who have heart attacks," said Tim Henry, M.D., Chair of the Mission: Lifeline Acute Coronary Syndrome Subcommittee. "Since they often are the first medical point of contact, they can save precious minutes of treatment time by activating the emergency response system that alerts hospitals to an incoming heart attack patient. We applaud the City of Bethlehem for achieving this award in following evidence-based guidelines in the treatment of people who have severe heart attacks."



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## Flu Season 2019-20

This past flu season ended with 157 flu-related deaths in Pennsylvania, including two pediatric deaths. In anticipation of the upcoming flu season, the City of Bethlehem Health Bureau has been busy making plans. Vaccine has been ordered and flu clinic schedules have been finalized. The Bethlehem Health Bureau will be holding community flu clinics in October and November at various locations within the City. The flu clinic schedule will be posted on the website by the end of September, [www.bethlehem-pa.gov/health](http://www.bethlehem-pa.gov/health).

Many insurances are accepted; please call the Health Bureau at (610) 865-7083 to determine if yours qualifies. If not, the cost for the flu vaccine will be \$30.





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# Department of Community & Economic Development



## Be Counted, the Census is coming in 2020

Every 10 years, the United States is mandated by the Constitution to take a count of its population. Census day is officially held on April 1, 2020, in the country. Leading up to this date, you're bound to see advertising and notices regarding the count across all media platforms – including municipal newsletters. It is critically important for city residents to answer this short, 10 question survey, as each resident's answer is estimated to be worth over \$2,000 in funding, totaling \$675 billion dollars in federal funds. These funds pay for things such as road paving, police officers, health clinics and youth programs.

The House of Representatives is reallocated every ten years. The census data helps determine the number of congressional representatives each area is awarded. Businesses use census data to determine where they will locate and create new jobs, while the city uses this data to determine how to allocate scarce resources.

Census data is confidential and cannot, under penalty of law, be shared with anyone. Answers are collected to create statistics only and cannot, under any circumstances, be shared with any other agency or group. Everyone working for the census bureau and others who handle data related to the census are required to sign a confidentiality agreement. There are severe penalties for anyone violating this agreement.

Postcards with unique codes for each household will be mailed to all residences in early 2020. You can fill out the census online using these codes. For those without internet access, computer banks will be set up around the city and at events in the spring. Those residents who prefer to fill out the census by phone or with a paper copy will have the ability to do so. Be on the lookout for more information and be counted.

### ***Façade Grants Are Still Available***

Façade Grants are still available for any owner of a business or commercial building in the Northampton County portion of the city. Funds may be used for exterior improvements a commercial space, such as new lighting, painting, signage or awnings. The city will match the applicant's funding dollar-for-dollar, up to \$5,000.

For more information, please call the Department of Community & Economic Development at (610) 865-7085.

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- Work Injuries
- Dancer/Musician Injuries
- And More

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### **Bethlehem Locations:**

- 800 Eaton Avenue
- 3201 Highfield Drive
- 41 East Elizabeth Avenue

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*Join us, and help us create a joyful,  
hopeful vision of our future - through art  
- for our hometown of Bethlehem*

*October 4-13, 2019*

More information at  
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# SouthSide Arts District

## UPCOMING EVENTS:

UPCOMING EVENTS FOR THE  
FALL/WINTER BROUGHT TO YOU  
BY THE SOUTHSIDE ARTS DISTRICT

### First Friday of the Month

On the First Friday of every month Bethlehem's SouthSide Arts District comes to life, celebrating arts, culture and music. Guests are invited to visit our local art galleries, unique boutiques, salons and shops, all while enjoying food and drink samples and specials. The evening also features homegrown concert series showcasing over 10 local musicians all evening long throughout the shops and restaurants of Third and Fourth streets.

### Out to Lunch Concert Series

*Every Friday from 12 – 1 p.m.*

Take yourself Out to Lunch and enjoy a free concert on us. Each Friday from 12 - 1 p.m. (May – October) one of our signature restaurants will host a musician and a delicious lunch special to help you kick off your weekend!

### Fall for the SouthSide

*Saturday, October 26th 11 a.m. – 5 p.m.*

Join us in October for our inaugural Fall for the SouthSide Downtown Festival. The day will include live music, haunted storytellers, "Taste of SouthSide" wine and food passport, fresh produce, flowers, fall-themed family activities and an Urban Pumpkin Catapult competition! Wee Ghouls and Goblins can come in costume to trick or treat in our shops and vendors and make sure you bring your appetite for the Lehigh Pizza "Eat-A-Wing" Competition!

### Naughty or Nice Cocktail Crawl

*Saturday, December 7th 1 – 5 p.m.*

Join us December 7th, whether you're Naughty or Nice for our 3rd annual Cocktails & Cookies Crawl! The crawl features 10 different sample sized holiday themed cocktails and treats, along with holiday shopping deals and food specials! Get your Christmas shopping done, all while enjoying the crawl! What to expect: Pumpkin Martinis, Spiked Eggnog, Chocolate Chip Cookies, Pop Up Vendors, Carolers, and be on the lookout for Santa & his Elf!



- ★ **Harvest Festival**  
SATURDAY, OCTOBER 5, 2019  
Beer, Wine & Soup Tastings!
- ★ **Christmas City Village**  
WEEKENDS BEGINNING NOVEMBER 22  
THROUGH DECEMBER 22, 2019
- ★ **Holiday Cocktail Trail**  
SATURDAY, NOVEMBER 23, 2019
- ★ **Live Advent Calendar**  
BEGINNING DECEMBER 1, 2019  
1810 Goundie House at 505 Main St.  
Every Evening at 5:30pm
- ★ **Chocolate Trail**  
SATURDAY FEBRUARY 8, 2020

**Get Downtown and Experience Bethlehem**  
[www.getdowntownbethlehem.com](http://www.getdowntownbethlehem.com)





# Introduction to Special Events in the City of Bethlehem

Bethlehem has gained the reputation as one of the largest festival cities in Pennsylvania, hosting over 150 events each year. In order to help these events run as smoothly as possible the City has created a team with members from all essential departments. This team hosts a monthly meeting for event organizers and vendors alike to come to Town Hall and ask questions or get direction for their ideas and plans. The Special Activities Meeting (S.A.M) is held the second Wednesday of every month at 2 p.m., in the City's Town Hall.

*Can't make the meeting time, but are planning to host an event?* Contact Judith Stiles in the Recreation Department at (610) 865-7081 to collect the needed information. The Special Event application can be picked up in person at the City of Bethlehem Recreation Department or on the website, [www.bethlehem-pa.gov/permits](http://www.bethlehem-pa.gov/permits). Additional permits and licenses may be necessary depending on the details of your event.

## Frequently Asked Vendor Questions:

*Looking to vend at an event in the City?* All vendors for any event must submit a vendor application no less than two weeks prior to the event. Vendors may be required to submit a site plan and Certificate of Insurance depending on location and event. Vendor applications can be found online [www.bethlehem-pa.gov/permits](http://www.bethlehem-pa.gov/permits), from the event organizer or in person at the Recreation Department. In order to be approved by the City of Bethlehem several departments will review the application and contact the vendor and organizer with any further information needed.



## Vendor Tips and FYIs:

**\*Health:** Any person or business that would like to operate a temporary food establishment at a special event must be properly licensed by the City of Bethlehem Health Bureau. All food which is prepared off-site for service at the temporary food establishment must be prepared at an approved, permanent and licensed food facility. A copy of this license must be submitted with your vendor application. Temporary food establishments that are vending two days or more must employ a Certified Food Safety Manager who holds a certification from an ANSI-accredited program. A copy of this certification must be submitted with your vendor application. At the temporary food establishment, a hand washing station must be available and functional. Hand-washing stations must consist of container with running water (valve to turn water on/off), a container to catch wastewater, soap, and paper towels. The use of hand sanitizer alone is not acceptable. In addition soap pre-placed in a bucket of water is not acceptable. Proper hand washing is the #1 way to prevent food borne illness! If you have any questions about any of the requirements please contact the **Health Bureau (610) 865-7083** prior to your event.

**\*Public Works Right of Way (R.O.W.):** Definition of Public Right of Way is defined as occupying, or in any manner projecting over or upon any portion of any of the streets, sidewalks, lanes, alleys, pavements, footways or right-of-ways of the City. A Pedestrian Clear zone is a minimum of 5' unless otherwise specified (during Larger Events a min of 6' is requested from an Emergency Management standpoint) is required for vendor/event set up. The Bethlehem Parking Authority controls all Metered and Permit Parking areas; there is a signature spot request on both applications. To contact the **BPA please call (610) 865-7123**.

**\*Tax/ Business Privilege License:** Any person or business desiring to do business at any Temporary Event within the City of Bethlehem must first obtain a Business Privilege and Mercantile Tax License or Application from Tri-State Financial Group LLC, (610) 270-9520 or on site [www.tfgtax.com](http://www.tfgtax.com). The Business Privilege and Mercantile Tax License fee is \$25 annually. Licenses issued are valid for the one-year term, beginning May 1st and ending April 30th, of the succeeding year and no additional licenses are required for participation in additional Temporary Events during the one-year term. If you require any additional assistance, contact Bethlehem Tax Bureau (610) 865-7022 or visit site: [www.bethlehem-pa.gov/permits](http://www.bethlehem-pa.gov/permits)



**Want to get the word out about your event, maybe a banner is for you.**

Have an event you need to spread the news for? Maybe a banner is for you. There are five different street locations for banners to choose from in the City of Bethlehem. The engineering department starts receiving banner applications on January 2 of each year. These locations are reserved on a first come-first serve basis, in person, without exception. Requests by phone or email will not be accepted. In order for everyone to have adequate time please only request a maximum of four weeks for each Street Banner.

\*The Electrical Bureau will hold your banner up to four weeks after take down date. Any banner left in the bureau after four weeks will be discarded. Please make arrangements with the Electrical Bureau for delivery and pick up (610) 865-7108, between 8 a.m. to 3 p.m.\*

**MINIMUM BANNER SPECIFICATIONS**

**Effective 8/1/2017**

Street Banner	Pole Banner
Maximum Length is 25 feet	Maximum Height 36 inches
Maximum Width is 3 feet	Maximum Width 20 inches
Minimum Double sided 23oz Block out over the street sewn, Sewn in D-rings on 4 corners with reinforced stitching. Minimum 75' 3/8" or thicker nylon rope attached to each corner of the banner is required. <b>Recommended:</b> 23oz double sided with 3/8" or thicker inlaid rope, Sewn in D-rings in 4 corners with reinforced stitching with a minimum of 180' rope attached to top and bottom.	See specifications for mounting instructions.
Minimum Six wind slits (wind/air holes), approximately 4"-5" Centered on Banner	Minimum 7 ½ feet above the sidewalk
Steel metal grommet rings at top/bottom maximum 2 ½".	
Permit fee: \$100.00 per banner/event	Permit fee: \$40.00 per banner/event

**To sign-up visit the Engineering Department on the fourth floor of City Hall.  
For additional information please call (610) 865-7063.**



# CANTELMILONG

*Funeral Homes*

2 locations to serve your family in the Lehigh Valley

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# Library

## COMING OCTOBER 2019:



People of all ages and abilities love coming to the Bethlehem Area Public Library's South Side Branch, 400 Webster St., to participate in free programs—from computer classes to foreign language learning, book sales, author visits, D.I.Y. workshops, story times, seasonal and literary celebrations, and so much more.

Installing an elevator to make this 100 year old space, and all the branch's fantastic library programs, accessible and inclusive has long been a goal. We are proud to report that the capital campaign to do just that is now officially under way. To kick off this capital campaign, we are holding a fundraiser on October 26 from 7 to 10 p.m., at the SouthSide Branch.

The theme of the fundraiser is ***Silver Scream at the South Side***—a classy, black and white-cinema inspired

Halloween party. The event will

feature a costume contest for grown-ups, with great music, surprises, and spooky cocktails, and all the fun of a haunted library. It is our hope that through our generous event sponsors and all those who purchase a ticket to attend we can raise funds for our elevator endeavor.

Mark your calendar, start thinking about that costume, and contact Josh Berk at [jberk@bapl.org](mailto:jberk@bapl.org) for information on how you can contribute to a great cause and have a spooky good time.

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**South Side Branch**  
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# Bethlehem Fine Arts Commission

The Bethlehem Fine Arts Commission offers many upcoming artistic events such as Rotunda Gallery Exhibitions and also sponsors many solo artists and group shows at the Bethlehem Town Hall Rotunda Gallery throughout the year. Shows remain in the Rotunda for approximately six weeks, giving the public many opportunities to get a taste of the city's visual culture at their leisure.

An annual curated themed show is also presented. An artist reception is held on a Sunday afternoon at the beginning of an exhibition, to which the public is invited, giving the community an opportunity to meet the artist, socialize, browse, and maybe even purchase a special piece of art. Admission is free and entrance to the gallery is through the City Hall lobby. Gallery hours are Monday to Friday, 8:30 a.m., to 4:30 p.m., and closed weekends and holidays.

The Fine Arts Commission advises the City of Bethlehem in matters concerning fine arts, including maintaining and furthering the arts in Bethlehem and encouraging a cooperative cultural enterprise in the community. The Commission offers a broad selection of exhibitions, education programs, public festivals and events. The commission is a non-profit voluntary organization that celebrates the importance of the arts in our city.



For more information about the BFAC and its programs and events go to the website: <http://bfac-lv.org>.



## BFAC CURATED ABSTRACT SHOW

### *"The Shape of Things to Come" - Celebrating Abstraction*

*September 27 to November 5*

*Reception: Sunday, September 29, 2 to 4 p.m.*

## CHARLES STONEWALL - Photography

*November 10 to December 19*

*Reception: Sunday, November 10, 2 to 4 p.m.*

## LEHIGH ART ALLIANCE - Members Exhibition

*January 5 to February 13*

*Reception: Sunday, January 5, 2 to 4 p.m.*

## JEFFREY GREEN - Colored Pencil Drawings

*February 20 to March 30*

*Reception: Sunday, February 23, 2 to 4 p.m.*



# MORAVIAN COLLEGE





# RECREATION



## UPCOMING FALL/WINTER EVENTS

*hosted by the City of Bethlehem's Recreation Department*

### Halloween Parade

The 97th Annual Halloween Parade will be held Sunday, October 27th at 2 p.m. with a rain date set for Sunday, November 3rd. The parade starts at 15th Ave and Broad St., and marches down Main St., to the Festplatz area on Spring St. Anyone interested in participating may register by contacting the Recreation Office at (610) 865-7081 or visit City of Bethlehem's website: [www.bethlehem-pa.gov/parks](http://www.bethlehem-pa.gov/parks) and complete the registration form. Cash prizes are awarded in the following categories: Schools, Scouting, Floats, Special and Individual. The deadline for registration is Tuesday, October 22nd. Participants will be notified by email where they should report the day of the parade.



**Trick or Treat Night**  
for the City of Bethlehem  
will be held Friday, October 25th  
from 6 to 8 p.m.



*The unveiling of updates to Friendship Park took place in July. Friendship Park is one of many future recreation update projects in the City.*

### Earl E Schaffer Municipal Ice Rink

The Recreation Bureau offers skating opportunities at the only covered outdoor Olympic sized ice rink in the Lehigh Valley. The Earl E. Schaffer Municipal Ice Rink, located at 345 Illick's Mill Rd., is scheduled to open to the public on Friday, Nov. 8th. Public skating, group and private lessons for all ages and skill levels, and open hockey and stick times are all available. The rink is also available for private rental to teams, clubs, individuals, schools, churches and community and corporate groups. Party rooms are also available for rental for birthday parties or other special events. For further information or to check availability, call the Recreation Office at (610) 865-7081. Please visit the Recreation Department website for more information about public sessions, season passes and daily rates.



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Connor J. Herron  
Paula C. Herron





# How to Handle Old Man Winter in the City

*Bethlehem's frequently asked snow removal questions.*

## ***"What happens when it starts to snow?"***

Depending on the forecast and anticipated conditions pre, during, and pursuant to a snow/ice storm, the City of Bethlehem will pre-treat all of our streets within/up to 48 hours of the start of the event. We also typically conduct salt runs (apply road salt) on all our main streets in early and ending parts of a storm. Then plowing operations commence depending on accumulations with the main routes completed first, then secondary (residential areas) and then more narrow streets and alleys. Our vehicle operations are electronically monitored, recorded and augmented by direct field observations throughout and after the event.

## ***"How is a Snow Emergency Declared?"***

The Director of Public Works, in conjunction with the Streets Superintendent and Police Chief monitor winter forecasts and make a recommendation to the Mayor prior to a declaration.

## ***"Once the Snow Emergency has been declared how long do we have to remove our vehicles?"***

The Snow Emergency goes into effect four hours after declaration. Please note that the City and surrounding municipalities do not always declare snow emergencies at the same time. Check with your local news media or on the city's website: [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov).

## ***"Whom do I contact in cases of Snow Plow Damage?"***

Please contact the City of Bethlehem's Law Bureau at (610) 865-7011. Please note that there are also private contractors and citizens who drive around with plows on their vehicles. All City vehicles are clearly marked with the City's emblem along with that vehicle's Bureau/Department and vehicle number.

## ***"Who removes the snow from the sidewalks?"***

Under City Codified Ordinance all persons owning, controlling or occupying any private property, premises, lot or tract of land adjoining or fronting upon any of the streets of the City shall remove snow and ice from the sidewalk area or footways of such premises within 24 hours after it shall have ceased snowing, sleeting or raining. It shall be considered compliance if a cleared portion 3 feet in width have been made upon such sidewalk or footpath. Snow covered sidewalks increase the likelihood of slip and fall accidents. Questions regarding un-shoveled sidewalks can be directed to the City of Bethlehem's Engineering Bureau at (610) 865-7063.

## ***"Can I throw the snow in the street when I shovel out my car or my sidewalk/driveway area?"***

Although we understand the difficulty especially after significant snowfall, shoveling snow into public streets from vehicles and private driveways is strictly prohibited and against the law. It only makes the situation worse for everyone, prolongs the need to keep plowing, and creates hazardous conditions. The police department will issue citations for this behavior.





***“Who is responsible for the clearing of handicapped ramps?”***

The abutting property owner is responsible to clean the handicapped ramp to make safe passage to the roadway pavement.

***“I have a medical condition. Can you plow my street in case there is an emergency and an ambulance needs to get through?”***

During declared snow emergencies, we activate a call center who dispatches plows in the area to assist with emergencies. The phone numbers are listed in the snow emergency declaration. Call 911 in life threatening emergencies.

***“Why do the plows always push snow into my driveway?”***

For a resident this can be quite annoying, but unfortunately it cannot be helped. The snow must, at a minimum, be removed from the traveled portion of the road, but our plow drivers are directed to plow curb to curb where possible. When the City experiences a heavy snowfall, if possible, do not shovel your driveway until after the plow has gone by and/or the street is fairly clear. If you must shovel do not throw the snow out onto the roadway as you may create a hazard for another vehicle, and if an accident were to occur you might be held liable.

***“Why don’t you clear my driveway?”***

The City does not clear driveways for two main reasons:

- There are thousands of driveways in the City. The task to complete and the cost to clear all the driveways each snow event is not feasible.
- The liability to the City for damage to the driveway approaches is cost prohibitive.



***“I only have on-street parking. Why do you always plow snow against my car?”***

The City must remove the snow from the traveled portion of the road. On two-way streets where there is only parking on one side, the plow operator cannot push the snow away from the parked cars into the oncoming traffic, as it would create a hazard and liability. Snow is always pushed away from the oncoming traffic. When heavy snowfalls are predicted, residents are asked when possible not to park on the roads. This is done to reduce the chance of plowing in parked vehicles, eliminating the chance of damaging vehicles and allowing for a more efficient plowing operation.

***“Why does the plow not remove all of the snow from my road?”***

The plows are designed to ride on “guides” (shoes) that raise the blade approximately 3/8 inch from the surface of the roadway. This is done to prevent damage to both the vehicle and infrastructure from raised manholes, catch basins or water valves. When plowing, our goal is to make residential streets passable; not to clear them to the bare pavement. Once the street has been plowed and salted, the interaction of the salt and vehicular traffic is required to melt the remaining snow cover. Streets and alleys with low traffic volumes will therefore remain snow covered longer.

***“I live in a cul-de-sac, can we pile our snow in the middle of the circle?”***

No. Piling the snow in the middle of the circle will not get the cul-de-sac cleared any quicker and will lead to icy patches when the snow melts during the day and refreezes as temperatures drop overnight. It will also create a hazardous condition when the city plows come through in subsequent storms as the drivers cannot see if children are playing in the snow pile.

*continued on page 22*



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## Winter in the City *continued from page 21*

### ***“How do you decide what streets are main salt routes?”***

The main salt routes are generally comprised of arterial roads and collector roads, as defined by traffic volume, fire/hospital emergency routes and LANTA transit bus routes. Snow routes are posted and you can review them on the City’s website [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov).

### ***“Why do I never see a salt truck when it snows?”***

The City of Bethlehem has over 260 miles of roads. The City’s main salt routes are maintained by upwards of 20 vehicles. Assistance is provided by our Water, Sewer, and Recycling Bureaus in assigned districts. Depending upon the time of day, traffic volumes and snowfall amounts, the average main routes can take between 4 and 6 hours to complete one pass. Plowing operations generally require 12 to 24 hours after the end of the storm depending on snow amount totals. The trucks will continue back over until the storm has stopped and the streets are clear of snow and ice.

### ***“Why do you not use sand for winter control?”***

Salt is a very effective de-icing agent and is effective to temperatures as low as -12°C (10°F). Once temperatures are 20°F and falling we pre-treat our salt with Calcium Chloride to increase the effectiveness of the melting process. Sand has no de-icing properties. Sand is an abrasive substance and is used to increase traction for vehicles. The City will at times use a mixture of salt and anti-skid for icy conditions on our secondary, smaller streets and alleys. However, cleanup of sand from roadways and sewers throughout the municipality then becomes the next challenge.

*For questions, concerns feel free to contact the Bethlehem Service Center: 24 hours a day, 7 days a week, (610) 865-7000, Streets Bureau: Regular Office Hours: 7 a.m. – 3 p.m., or 24 hours a day during Snow Operations, for general information during a snow storm, call (610) 865-7050 or visit the City’s website for up-to-date snow plowed street maps found in the quick links section of the site: [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov)*



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# TIPS FOR A SAFE CHRISTMAS

## *from the Code Enforcement Office*

- **Inspect** electrical decorations for damage prior to use.
- If there is any damaged or cracked sockets, loose wires or loose connections in the decorations **they should not be used.**
- **Do not overload** electrical outlets.
- You must avoid overloading outlets. There should only be **one high-wattage appliance** into each outlet at a time.
- **Never connect** more than three strings of incandescent lights.
- **Water your tree** daily to keep it fresh.
- Replace traditional candles with **battery operated candle** whenever possible.
- There should be a **minimum of three feet** between combustibles and any heat sources.
- It is important to **protect cords** from damage.
- **Make sure** that any decoration or extension cords are not pinched by furniture, forced into small spaces, placed under rugs, located near a heat source, or fastened by nails or staples.
- Be sure that all of the decorations that are being used have a **certification label.**
- **Decorations that do not bear a label** from a certified testing company have not been tested for safety and could potentially be hazardous.
- It is important to **stay in the kitchen** when something is cooking.
- The **most common cause** of home cooking fires is unattended cooking.
- **Remember to** turn off, unplug, and extinguish all decorations when going to sleep or leaving the house.



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### THANK YOU TO THE BUSINESSES!

The City of Bethlehem would like to thank the businesses that appear in this newsletter and recognizes each of them as contributors to our community. It is thanks to their advertising support that this newsletter has been produced at no charge to our residents.



# 10 Tips

## Get Ahead of the Winter Freeze

It's not too early to begin preparing for the heating season. Check these 10 tips off your list and get ahead of the winter freeze.

- ☐ Our **furnace has been inspected and serviced** by a qualified professional during the last 12 months. *(A furnace should be serviced at least once a year.)*
- ☐ Our **chimneys and vents have been cleaned and inspected** by a qualified professional. I have checked for creosote built-up. *(Not cleaning your chimney is the leading cause of chimney fires from built up creosote. This service needs to be done at least once a year.)*
- ☐ Our wood for our fireplace or wood stove is **dry, seasoned wood**.
- ☐ Our **fireplace screen is metal or heat-tempered glass**, in good condition and secure in its position in front of the fireplace.
- ☐ We have a **covered metal container** ready to use to dispose cooled ashes. *(The ash container should be kept at least 10 feet from the home and any nearby buildings.)*
- ☐ Our children know to stay at least **3 feet away** from the fireplace, wood/pellet stove, oil stove or other space heaters.
- ☐ Our portable space heaters have an **automatic shut-off**.
- ☐ Our portable space heaters will be **plugged directly into an outlet** (not an extension cord) and placed at least three feet from anything that can burn; like bedding, paper, walls, and even people. *(Place notes throughout your home to remind you to turn off portable heaters when you leave a room or go to bed.)*
- ☐ We have **tested our smoke alarms** and made sure they are working. *(You need smoke alarms on every level of the home, inside each sleeping room and outside each separate sleeping area. For the best protection, the smoke alarms should be interconnected so when one sounds, they all sound.)*
- ☐ We have **tested our carbon monoxide alarms** and made sure they are working. *(Carbon monoxide alarms should be located outside each sleeping area and on every level of the home.)*



**Your Source for SAFETY Information**

NFPA Public Education Division • 1 Batterymarch Park, Quincy, MA 02169

[www.nfpa.org/education](http://www.nfpa.org/education) ©NFPA 2016



# Water and Sewer

## Sanitary Sewers – *Help Prevent Blockages*

The City maintains 250 miles of sanitary sewer piping and several pump stations to ensure the safe and reliable transfer of waste away from homes and businesses to the City's waste water treatment plant for processing and the ultimate release of clean water back to the environment. This collection system is designed to handle human waste, toilet tissue and other waste water streams only. Unfortunately, maintenance crews find all sorts of foreign matter in the piping system which can cause blockages resulting in sewer overflows at manholes or sewage backups into homes or businesses. City maintenance crews inspect and flush lines or use a rodding machine to clear clogged sewer pipes on a routine basis. You can do your part to help reduce blockages in the sewer system by following some good housekeeping practices before washing things down the drain or flushing the toilet.

### DO NOT

- pour kitchen fats, oils, or grease (FOG) down the drain. Place all FOG in a non-recyclable container and dispose of in the trash. FOG poured down the drain can build up and solidify inside sewer collection piping and over time can cause blockages.
- flush baby wipes, diapers, sanitary napkins, paper towels, or rags down the toilet.
- flush plastics, latex, string, dental floss, toothbrushes, cotton balls, Q-tips, or hair.
- put used motor oil, solvents, paint, thinners, or other chemicals down the drain.

### DO

- recycle used oil and return to a service station or recycling center.
- dispose of all food waste in the trash.
- inspect and clean your grease trap regularly (food service providers).
- unclog drains using ¼ cup baking soda and ½ cup vinegar. Wait a few minutes and follow with boiling hot water.
- dispose of washing machine and dryer lint in the trash not the sink.

With your help, we can limit the number of sewer blockages and overflows, and eliminate the need for costly clean-ups and possible contamination of our environment.



*Sanitary sewer installation on Founders Way*



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# Recycling

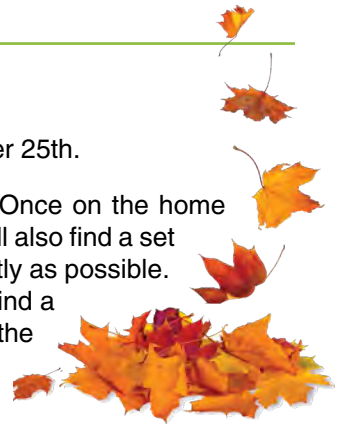
## LEAF COLLECTION:

The city's annual Leaf Collection Program begins early November and continues until December 25th.

The Leaf Collection schedule can be found on the city's website at [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov). Once on the home screen you will then click on Departments and then click on Public Works. On this schedule you will also find a set of leaf collection guidelines that must be followed to ensure the collection process runs as efficiently as possible. Please visit our Facebook page at Department of Public Works, Bethlehem, where you can also find a copy of the schedule. City Ordinance requires that only leaves may be placed in the street during the leaf collection season of October through November.

Any placement of leaves in the street before or after this period may be subject to penalties in accordance with Article 721 of the Codified Ordinance of the City of Bethlehem. The Public Works Department will also do leaf pick-ups before the scheduled leaf collection start date and after December 25th as necessary and based on street conditions.

Any questions should be directed to the Department of Public Works or Bureau of Streets Maintenance by calling (610) 865-7050 or (610) 865-7053.



## 2019 Fall Yard Waste Pick-Up Schedule

- All materials must be placed **CURBSIDE** the night before your collection day.
- Only **one pass-thru** will be made for each street.
- **All items must be in** either BROWN PAPER BAGS, rigid containers of less than 30 lbs. and no larger than 30 gallons, or bundled with string (no tape or rope).
- **No items over** 4 inches in diameter or 4 feet in length.
- **Materials accepted:** Leaves, small brush, hedge and shrub trimmings.
- **Materials NOT accepted:** Grass, hay, straw, tree stumps, root balls, soil, dirt, sod, mulch, acceptable materials not bagged, bundled or containerized or items exceeding length, width or weight requirements.

## Are you interested in working at Bethlehem Area School District?

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## RECYCLING PICK-UP SCHEDULE

RECYCLING PICK UP DAY	YARD WASTE PICK UP DAY
10/7/19	10/14/19
10/8/19	10/15/19
10/9/19	10/16/19
10/10/19	10/17/19
10/11/19	10/18/19
10/14/19	10/7/19
10/15/19	10/8/19
10/16/19	10/9/19
10/17/19	10/10/19
10/18/19	10/11/19



## 2020 CHRISTMAS TREE PICK-UP SCHEDULE

RECYCLING PICK UP DAY	CHRISTMAS TREE PICK UP DAY
01/6/20	01/13/20
01/7/20	01/14/20
01/8/20	01/15/20
01/9/20	01/16/20
01/10/20	01/17/20
01/13/20	01/6/20
01/14/20	01/7/20
01/15/20	01/8/20
01/16/20	01/9/20
01/17/20	01/10/20



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# Recycling continued from page 25

**Yard Waste Drop Off**  
**Bethlehem Yard Waste Facility**  
 1480 Schoenersville Road  
 Monday - Saturday 9 a.m. to 3 p.m.  
 Sunday 10 a.m. to 2 p.m.

**Materials Accepted:** Leaves (loose or in brown paper bags), small brush up to 4" diameter (no longer than 6'), hedge trimmings, garden plant residue, Christmas trees (free of ornaments and tinsel).

**Not Accepted:** Sod, grass clippings, tree stumps, plastic bags, soil/mulch, root balls.

**No Dumping:** Dumping is illegal and violators will be fined according to City Ordinances.

**Loading Service:** \$10 per Cubic Yard. Pickup trucks can no longer be self-loaded. There is a limit of 3 / 30 gallon containers that may be self-loaded.

**Accepting 1 lb. and 20 lb. propane tanks:** Fee to recycle applies as follows: \$.50 for 1 lb. & \$1.00 for 20 lb.

**Please Note:** Materials may only be dropped off when the Center is open and operating. Only Residents and property owners in the City of Bethlehem may drop off materials at the Yard Waste Facility. You must show a valid driver's license and compost card on every drop-off trip.

**Theis/Cornfeld Recycling Center**  
 635 Illick's Mill Road  
 Monday to Friday 9 a.m. to 5 p.m.  
 Saturday 9 a.m. to 4 p.m.  
 Sunday 11 a.m. to 4 p.m.

**Materials Accepted:** Mixed office paper, junk mail, magazines/shiny paper, hard & soft books, cardboard, flat board, telephone books, scrap metals, aluminum, appliances, textiles, plastics #1 thru #7, glass bottles & jars, cans and Styrofoam.

**Please Note:** We **CANNOT** accept the following: **Pressurized Tanks / Paint Cans (empty or full) / Electronics.**

**Free Shredding Service:** Mon-Sat 9 am to 3 pm Call 610-865-7082 for an appt.

The Theis/Cornfeld Recycling Center may periodically close if one of the following occur: The real feel temperature exceeds 100 degrees in the summer or falls below 0 degrees in the winter. There is lightning in the vicinity. Please feel free to call our office (610) 865-7082.

## City of Bethlehem

610-865-7082



**2020**  
**Holiday**  
**Collection**  
**Schedule**

### HOLIDAY SCHEDULE

Holiday	Collection Date
New Year's Day	1/1 Sat. 1/4
Memorial Day	5/25 Sat. 6/30
Independence Day	Holiday is on a Sat.
Labor Day	9/7 Sat. 9/12
Thanksgiving Day	11/26 Sat. 11/28
Christmas Day	12/25 Sat. 12/26

JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1	1	2	3	4	5	6	7
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31				
APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2		1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
							31													
JULY							AUGUST							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1			1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
							30	31												
OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Blue indicates "A" week

White indicates "B" weeks





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## **CITY OF BETHLEHEM**

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Hours: 8:00 AM - 4:30 PM

**[www.bethlehem-pa.gov](http://www.bethlehem-pa.gov)**

### **CONTACTS OF INTEREST**

Bethlehem Service Center .....	(610) 865-7000
Health Department .....	(610) 865-7083
Public Works .....	(610) 865-7050
Water and Sewer.....	(610) 865-7207
Recycling Dept .....	(610) 865-7082
Police House Sgt.....	(610) 865-7179
Pothole Hotline .....	(610) 865-7053
Graffiti Hotline.....	(610) 865-7065
Construction and Permitting .....	(610) 865-7091
Recreation Department .....	(610) 865-7081
Community & Economic Dev.....	(610) 865-7085
EMS / Fire / Police Emergency .....	911

### **EMAIL ALERTS**

Sign-up on the City's website to register for email alerts to stay up to-date on current events, construction and important daily announcements: **[www.bethlehem-pa.gov](http://www.bethlehem-pa.gov)**.



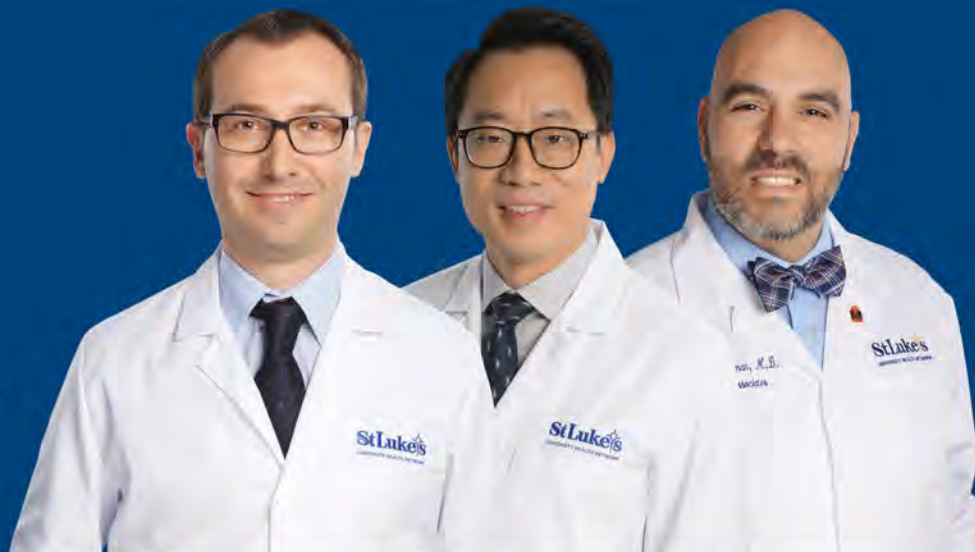




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**Drs. Martin Oselkin, Richard Leung and Daniel Ackerman**



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